

RENEWAL AGREEMENT

**A SUBSTITUTE RESOLUTION
BY FINANCE EXECUTIVE**

A SUBSTITUTE RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE RENEWAL AGREEMENT NO. 1 WITH D & B JANITORIAL SERVICES, INC. FOR FC-7665-04B, CITYWIDE JANITORIAL SERVICES, ON BEHALF OF THE EXECUTIVE OFFICES, OFFICE OF ENTERPRISE ASSETS MANAGEMENT IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FOUR THOUSAND, ONE HUNDRED & FIFTY-SEVEN DOLLARS AND EIGHTY-FOUR CENTS (\$104,157.84); ALL CONTRACTED WORK TO BE CHARGED TO AND PAID FROM FUND, 1001 (GENERAL FUND), DEPARTMENT 040404 (EXE. FACILITY MAINTENANCE-AWDA), ACCOUNT 5212001 (CONSULTING/PROFESSIONAL SERVICE), FUNCTION ACTIVITY 1565000 (GENERAL GOVERNMENT BUILDINGS & PLANTS) (\$34,500.00); 1001 (GENERAL FUND), DEPARTMENT 040406 (EXE. FACILITY MAINTENANCE-MUNICIPAL COURT) 5212001(CONSULTING/PROFESSIONAL SERVICE) FUNCTION ACTIVITY 1565000 GENERAL GOVERNMENT BUILDINGS & PLANTS (\$69,657.84) AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta ("City") entered into multi-term Contract No. FC-7665-04B Citywide Janitorial Service with D&B Janitorial ("Contractor"), pursuant to Resolution 05-R-1141; and

WHEREAS, the initial term of the Contract was for 3 year(s), effective October 23, 2005 through October 23 2008, with two (2) one (1) year renewal option(s) to be exercised at the sole discretion of the City; and

WHEREAS, D&B Janitorial Services, Inc. continues to perform services under the Contract satisfactorily; and

WHEREAS, the City desires to exercise its 1st option to renew the Contract for an additional One (1) year period and

WHEREAS, the Enterprise Assets Management Officer and the Chief Procurement Officer recommend the execution of Renewal Agreement No. 1 with D&B Janitorial Services, Inc. in an amount not to exceed \$104,157.84.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Mayor is authorized to execute Renewal Agreement No. 1 with D &B Janitorial Service, Inc. for FC-7665-04B Citywide Janitorial Services, in an amount not to exceed One hundred Four Thousand, One Hundred Fifty-Seven Dollars and no cents \$104,157.00,

BE IT FURTHER RESOLVED, that all contracted work will be charged to and paid from 1001 (General Fund), Department 040404 (Exe. Facility Maintenance- AWD), Account 5212001 (Consulting/Professional Service), Function Activity 1565000 (General Government Buildings & Plants) (\$34,500.00); 1001 (General Fund), Department 040406 (Exe. Facility Maintenance-Municipal Court) 5212001(Consulting/Professional Service) Function Activity 1565000 General Government Buildings & Plants (\$69,657.84)

BE IT FURTHER RESOLVED, that the Chief Procurement Officer is directed to assist the City Attorney in the preparation of Renewal Agreement No. 1 for execution by the Mayor.

BE IT FINALLY RESOLVED, that Renewal Agreement No. 1 will not become binding on the City and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney, and delivered to D & B Janitorial Services, Inc.

Thomas, Bernard

08-R-1530

From: Watkins, Perceta
Sent: Wednesday, July 30, 2008 12:11 PM
To: Thomas, Bernard
Cc: Smith, Althea
Subject: FW: Resolution Renewal Agreement - Procurement Legislation db
Attachments: Resolution Renewal Agreement - Procurement Legislation db.DOC

From: Watkins, Perceta
Sent: Wednesday, July 30, 2008 12:10 PM
To: Gardiner, LaShawn
Subject: Resolution Renewal Agreement - Procurement Legislation db

Mr. Thomas, attached is the legislation for Janitorial that was held in briefing on yesterday. The account information has been corrected/verified, and we would like to move forward with the paper.

Thanks,
Perceta

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BY FINANCE/EXECUTIVE COMMITTEE**

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Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview:

Caption:

Council Meeting Date:

Requesting Dept.:

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

The purpose of this legislation is to enter into Renewal Agreement #1 with D&B Janitorial Services, Inc for contract #FC-7665-04B, Citywide Janitorial Services, Inc. for continued janitorial services at Atlanta Workforce Development Agency and Municipal Court

2. Please provide background information regarding this legislation.

This agreement was adopted by the City Council on July 5, 2005 and approved by the Mayor on July 12, 2005 per resolution #05-R-1141; the original contract value was \$98,107.07, a less than ten (10%) percent change order was processed increasing the value of the contract to \$104,157.84, to include newly occupied space at Municipal Court.

3. If Applicable/Known:

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc): Professional Services**
- (b) **Source Selection: Competitively Bid**
- (c) **Bids/Proposals Due: 1**
- (d) **Invitations Issued: 1**
- (e) **Number of Bids: 1**
- (f) **Proposals Received: 1**
- (g) **Bidders/Proponents: 1**
- (h) **Term of Contract:** The contract term is for (3) three years with two (2) one year renewal options

4. Fund Account Center: 1001 (General Fund), Department 040404 (Exe. Facility Maintenance- AWD A), Account 5222001 (Service, Repair and Maintenance), Function Activity 1565000 (General Government Buildings & Plants) 1001 (General Fund), Department 040406 (Exe. Facility Maintenance-Municipal Court) 5222001 (Service, Repair and Maintenance) Function Activity 1565000 General Government Buildings & Plants.

5. Source of Funds: General Fund

6. Fiscal Impact: The fiscal impact will be to 1001 (General Fund), Department 040404 (Exe. Facility Maintenance- AWD A), Account 5222001 (Service, Repair and Maintenance), Function Activity 1565000 (General Government Buildings & Plants) (\$34,500.00); 1001 (General Fund), Department 040406 (Exe. Facility Maintenance-Municipal Court) 5222001 (Service, Repair and Maintenance) Function Activity 1565000 General Government Buildings & Plants (\$69,657.84)

7. Method of Cost Recovery: N/A

This Legislative Request Form Was Prepared By: Perceta Watkins

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: Perceta Watkins

Contact Number: 404-330-6569

Originating Department: Executive Offices/Office of Enterprise Assets Management

Committee(s) of Purview: Finance Executive

Chief of Staff Deadline: July 16, 2008

Anticipated Committee Meeting Date(s): July 29-30, 2008

Anticipated Full Council Date: August 18, 2008

Legislative Counsel's Signature: Adrian Jackson, Sr. Asst. City Attorney

Commissioner Signature: [Signature]

Chief Procurement Officer Signature: [Signature]

CAPTION

A RESOLUTION

BY FINANCE EXECUTIVE

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Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____
(date) (date)

Received by Mayor's Office: 7/14/08 Reviewed by: [Signature]
(date) (date)

Submitted to Council: _____